



**PNB Housing Finance Ltd.**

**Regd.Office: 9<sup>th</sup> Floor, Antriksh Bhawan, 22, Kasturba Gandhi Marg,  
New Delhi – 110 001**

**BO:**

**LOAN APPLICATION FORM – LAP ( BC)**

1. (a) Name of the Applicant/firm/Organisation :

(b) Constitution :

2. Name of Business/profession :

- i) Registration No.
- ii) Date of Incorporation/Commencement  
Business
- iii) Registered office
- iv) PAN Number
- v). Contact Person with Phone no.

3. Business Address with Telephone/Telex No :

4. Brief Description of the Activity

- i) Existing
- ii) Proposed

5. Past Performance

(to be filled up by existing unit only)

a). Details of projects successfully completed, and Banking Arrangement:

- b). Details of allied concerns
- c). Details of banking arrangement of allied concerns
- d) Key Figures of the borrowing firm and allied concerns

Particulars (Assessment Year)	2005-06	2004-05	2003-02
Gross Receipts			
Excess of Income over Expenditure			

Please submit audited balance sheet, profit & Loss a/c for the last 3 years, and tax audit report of the borrowing company, allied concerns.

6. Details of property offered as Mortgage:

	Area/Plinth (Existing)	In Sq. Meters (Proposed)	Value ( in lacs)	Remarks
Land				
Name of the owner of the land				
Building				
Whether Lease hold / Free Hold Unexpired period of Lease Deed				
Whether all necessary permissions are obtained from competent authority.				

Enclosure:

- a) Certified xerox copy of sale/deed
- b) Location Map
- c) Certified xerox copy of the site plan of the land and blueprints of the buildings duly approved by corporation municipality/panchayat.
- d) Valuation report

## 7. Financial Assistance Required

Term Loan

Draw down schedule for disbursement

8. Purpose of loan:

9. Repayment Programme

10. Details of Security Offered

i) Primary Security

ii) Collateral Security

11. Detail of Guarantors(s)

(1)

(2)

Name

Residential Address

(if in service, name & address of his/her employer) & Net Means

Detail of movable & immovable property(ies)

Owned by his/her & other dependant family Members

Detail of any similar guarantee if any, given

To other institution

11 Details of pending litigation if any, against and by the unit if any:

12. Please indicate whether the proprietor/any of the partners promoters/directors have at any time declared themselves as insolvent, if so, details thereof.

13. Details of Contingent Liability, Statutory Liability if any

I/We certify that all information furnished by me/us is true that I/We have no borrowing arrangements for the unit with any bank except as indicated in the application that there is no overdues/statutory dues against me/us/promoters

except as indicated in the application; that I/We shall furnish all other information that may be required by you in connection with my/our application; that this may also be exchanged by you with any agency you may deem fit and you, representatives, Representatives of Reserve Bank of India/NABARD/Small Industries Development Bank of India/other agency as authorised by you, may, at any time, inspect/verify my/our assets, Books of accounts etc in our business premises as given above.

Date:

Place

**Signature of the Borrower**

**List of annexures to be submitted along with Loan application form for Project Financing:**

1. Write up of the company / group
2. MA & AA of the borrowing company, share holding pattern of the company. Details of Contingent Liability, Statutory Liability outstanding.
3. Audited Balance Sheet, Profit & Loss a/c of the company for the last 3 years along with a copy of Tax audit report.
4. Latest provisional balance sheet.
5. Projected Balance Sheet , P&L a/c, for the loan tenure
6. Quarterly projected cash flows
7. Calculation of DSCR
8. Complete details of the banking arrangement of the company, copy operating bank statement/s for the last 2 years of the company
9. List of Directors, their PAN Number, Pass port size Photograph, copy of the ITRs filed by the Directors, Net means duly compiled along with IP owned by them.
10. Details of allied Concern, their banking arrangement, CR from Bankers / other Institution on all existing secured loans availed by them., along with Audited Balance Sheet, Profit & Loss a/c of the company for the last 3 years
11. Details of security offered, copy of property papers with complete chain of title, CLU if applicable, MV of the property
12. Copy of approved plan / map
13. Board resolution for availing LAP loan from PNBHF and authorizing the office bearers to execute documents.